



## SPREP

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# SPREP Circular

**File:** AP/3/11/1  
**Date:** 13 January 2011  
**Circular:** 11/06  
**To:** SPREP Focal Points (Cook Is, FSM, Kiribati, Nauru, Niue, Palau, Samoa, Solomon Is, Tonga & Tuvalu)  
**cc:** PIGGAREP National Coordinators, REP-5 Project Management Unit & Pacific Power Association  
**Subject:** Follow-up workshop on the installation and maintenance of Grid connected photovoltaic systems: Niue, 14<sup>th</sup> – 25<sup>th</sup> March 2011

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### Background

1. The EU EDF-9 funded the Renewable Energy Programme for 5 PICs (REP-5) which involved the installations of grid-connected solar PV systems at FSM, Nauru, Niue and Palau. The REP-5 and SPREP jointly conducted a regional workshop at Niue in July 2009 on the installation and maintenance of grid connected solar PV systems. Participants had hands-on experience on the installation of the grid-connected solar PV system at the Niue hospital.
2. Since the workshop in 2009, the installations in the REP-5 project have been on the ground for more than a year and valuable lessons can be learnt from them. Furthermore, there have been some further developments on grid-connected PV systems in the region. These include the confirmation of new grid connected solar PV systems in Kiribati, Samoa and Tonga.
3. The first week of the workshop (14 -18 March) will be the Pacific Climate Change Roundtable and participants will participate in this roundtable, particularly in the meetings of the Mitigation Working Group.

### Objective

4. The objective of the workshop is to enable participants to contribute to guiding the GHG mitigation activities in the region and to learn from the experiences from installed grid-connected solar PV systems in the region.

### Venue and Date

5. The workshop will be held on 14<sup>th</sup> – 25<sup>th</sup> March 2011 at Niue.

### Working Hours

6. The proposed working hours will be from 8:30 a.m. to 5.00 p.m.

### Participants

7. The workshop would best suit representatives from the agencies who are managing the installed grid connected solar PV systems, particularly the power utilities. Nominees must of senior positions to represent their national energy sector to the climate change roundtable and to guide the development of grid-connected solar PV systems in their respective countries.

### **Travel, Accommodation and Working Arrangements**

8. SPREP will make all necessary travel and accommodation arrangements. It will also forward the workshop programme and working arrangements for the workshop directly to the participants.
9. As there are only weekly flights in and out of Niue, nominations must reach the Secretariat by 31<sup>st</sup> January so that bookings can be made as soon as possible.

### **Visa Requirements**

10. Participants are responsible for obtaining the necessary visas for their travels to and from Niue, including transits through Auckland, NZ on the way to and from Niue. Participants are strongly advised to apply for their NZ and any other transit visa well in advance.

### **Insurance**

11. SPREP **does not** insure participants while attending the workshop or during travel to and from Niue and will not be responsible for expenses arising from sickness, injury or other disability or loss of life.

### **Language**

12. The workshop will be conducted in English.

### **DSA and Workshop Follow-up**

13. As there is a lot of effort and resources put into bringing people to workshops, the Secretariat is expecting full commitments by participants in all the workshop programme activities.
14. The workshop is a training for trainers and participants are expected to share the knowledge that they will gain at the workshop with their fellow colleagues.
15. The Secretariat will therefore pay 80% of the DSA at Niue and the remaining 20% will be paid after the workshop if the participant performed satisfactorily and upon receipt of a short report (4 pages maximum) with photos on the sharing of the workshop knowledge with fellow workers.

### **Contact Information**

16. The coordination of the workshop is led by the Acting PIGGAREP Project Manager (Mr Nixon Kua - [nixonk@sprep.org](mailto:nixonk@sprep.org)) and assisted by Ms Joyce Tulua ([joycet@sprep.org](mailto:joycet@sprep.org)). Kindly direct communications about this workshop to Nixon and Joyce

Yours sincerely



David Sheppard  
Director

DS/NK/ph