



SPREP

Secretariat of the Pacific
Regional Environment
Programme

PROE

Programme régional
océanien de
l'environnement

Request for Tenders

File: AP 5/3/11/13
Date: 2 December, 2010
To: Interested suppliers
Contact: Caroline Vieux, Coral Reef Management Officer, carolinev@sprep.org

Subject: Compilation of a synthesis report on the biological diversity and reef resource assessment of the Chesterfield reefs.

1. Background

- 1.1. The Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development. For more information, see: www.sprep.org.
- 1.2. Under the implementation of the CRISP programme (www.crisponline.net), SPREP, in collaboration with the Secretariat of the Pacific Community (SPC) has contributed to marine ecological surveys of the Chesterfield Islands in August 2010. The Chesterfields belongs to New Caledonia. They are located in the Coral Sea, halfway between New Caledonia and Australia. The Chesterfields are remote uninhabited islands. The surveys were carried out from August 7th to the 21st with a total of 10 days on site. The team was divided in 4 groups, 1 seabird specialist carried out bird surveys and mouse trapping on the islets, 4 people carried out the rapid ecological assessment of habitat health, fish and invertebrate population as well as coral biodiversity; 5 people undertook shark baiting, sampling and tagging and 1 marine mammal scientist studied whale and dolphin populations.

2. Specifications: statement of requirement

- 2.1. SPREP would like to call for tenders from qualified and experienced coral reef scientists who can offer their services to review reports from the scientists involved in the fieldtrip and contribute to put together a report on the status of marine resources and emblematic species in the Chesterfields.
- 2.2. The successful applicant will need to collaborate with the CRISP programme Manager based at SPC and liaise with the scientists who participated in the surveys to produce a report on the status of marine resources and emblematic species in the Chesterfield islands that will need to be printed and disseminated by Feb 28th, 2011. The full details of the work expected are attached in appendix 1.
- 2.3. The allocated budget for this project is USD 10,000 and tenders above this amount will not be considered.

3. Submission guidelines

- 3.1 Tender documentation should outline the interested supplier's skill set and curriculum vitae.

4. Evaluation criteria

- 4.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which their tender documentation demonstrates that they offer the best value for money, and that they satisfy the following criteria.
- 4.2. Expertise in coral reef ecology.
- 4.3. Demonstrated experience in writing and editing ecological assessment reports.
- 4.4. Comprehensive knowledge of marine related issues in New Caledonia.

5. Deadline

- 5.1. The due date for submission of the tender is: December 15th, 2010
- 5.2. Late submissions will be returned unopened to the sender.

5.3 Please send all tenders clearly marked 'TENDER:" Compilation of a synthesis report on the biological diversity and reef resource assessment of the Chesterfield reefs.'" to:

mail: SPREP

Attention: Caroline Vieux

PO Box 240

Apia, SAMOA

Email: carolinev@sprep.org

Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception, Vailima, Samoa.

Appendix 1

TERMS OF REFERENCE

SCOPE OF WORK –*Scientific support person, 2nd Editor,*

SYNTHESIS REPORT ON BIOLOGICAL DIVERSITY AND REEF RESSOURCE ASSESSMENT OF THE CHESTERFIELD REEFS - 2010 FIELD MISSION, NEW CALEDONIA

A mission was conducted under the SPREP-SPC auspices and funding in August 2010. It allowed 12 scientists and 7 support people to assess the reef fish, invertebrates, corals, birds, marine mammals and shark populations. A report must be edited and printed for the 15th of March 2011, both in English and French.

The *Scientific support person, 2nd Editor*, will assist the 1st editor, Eric Clua (CRISP coordinating Unit in Noumea, New Caledonia), in completing the report in accordance to the scientific standards. She will be responsible for the duties listed.

1. Review the existing relevant literature and other sources of information in preparation for the report.
2. Contribute to the writing of some paragraphs of the report in English; these paragraphs will mainly focus on the general presentation of the Chesterfield area, scientific missions already conducted and the synthesis of the 2010 mission.
3. Edit and validate the English text of the whole report; this point may require the translation of French text to English when necessary and the improvement of existing English text in a suitable format for a scientific publication.
4. Validate the choice, matching and format (resolution) of figures, maps and photos made available for illustrating the text in the final document.
5. Given that all contribution from scientists will be available for the 23rd of December, submit both draft and final versions of the English text (under word format) according to the following schedule:
 - a. Draft text chapter due to Eric Clua or his designee by January, 31 2011 that is properly formatted and written according to the instructions handed out. This text may not include the synthesis chapter which is under the 1st editor's responsibility.
 - b. Final revised text by February, 28th 2011. This text should include the English version of the synthesis chapter provided by the 1st editor in French early February.
6. Understands that contributions will not be accepted unless they conform to the written instructions. The approval of the conformity of all contributions from the 2nd editor will be given by the 1st editor.

COST FOR TRANSLATION OF MATERIAL TO ENGLISH

It is included in the amount of money provided to the consultant for the duty above described.