



SOPAC



SOPAC/GEF/IWRM/RSC.1/Inf.3

Date: 10th September 2009

Original: English

First Regional Project Steering Committee Meeting and Inception Workshop for the SOPAC/UNDP/UNEP/GEF Project Entitled:
"Implementing Sustainable Water Resources and Wastewater Management in Pacific Island Countries"

Nadi, Fiji, 14th – 18th September 2009

DRAFT PROGRAMME

	0900-1030	Tea Break	1045-1200	Lunch	1330-1500	Tea Break	1515-1700	Evening Programme	
Sunday 13th September 2009	Participants Travel to Nadi, Fiji							Recreation Day	
Monday 14th September 2009	Agenda Items 1.1-1.5 Opening and Media Interviews	Tanoa Hotel	Agenda Items 2, 3, & 4.1 Administration, Agenda Adoption, & Project Overview	Tanoa Hotel	Myers-Briggs Tests	Agenda Item 4.2 - 4.3 Project Status & Committee	Tanoa Hotel	What Makes a Committee Effective? Agenda Item 5.2 Country Presentation	Reception Hosted by the Government of Fiji
Tuesday 15th September 2009	Agenda Item 5.1 & 5.2 Technical Review of National Projects/Country Presentation	Tanoa Hotel	Agenda Items 5.2 & 5.3 Country Presentations and EU IWRM Project	Tanoa Hotel	Agenda Item 5.2 Country Presentations	Tanoa Hotel	Agenda Item 6 Log Frames, Work Plans & Budgets	Dinner Hosted by the EU IWRM Planning Project	
Wednesday 16th September 2009	Agenda Item 7 Establishing a Regional Indicator Framework	Tanoa Hotel	Agenda Item 8 Project Financing and GEF Reporting Requirements	Tanoa Hotel	Agenda Items 9.1 – 9.3 Gender, Risk Mgmt, & Participatory M&E	Tanoa Hotel	Agenda Item 9.4 Enhancing Community Participation	Group Dinner and Shopping	
Thursday 17th September 2009	Team Building Session All Participants	Tanoa Hotel	Agenda Item 9.5 Progress and Financial Reporting System Training	Tanoa Hotel	Agenda Item 9.6 Developing a Project Communication Strategy	Tanoa Hotel	Agenda Item 9.7 & 10 Lessons Learned/Capacity Needs Assessment	Dinner Hosted by UNDP?/UNEP?	
Friday 18th September 2009	Agenda Item 11 Partnerships & Linkages with Other Regional Programmes	Tanoa Hotel	Agenda Items 12 - 16 Regional Work Plan & Budget/Report Adoption	Nadi Basin Study Tour All Participants				Dinner Hosted by SOPAC/PCU	
Saturday 19th September 2009	Participants Depart Nadi, Fiji for Onward Travel to Final Destinations								