



**SOPAC**



SOPAC/GEF/IWRM/RSC.1/1  
Date: 10<sup>th</sup> September 2009  
Original: English

First Meeting of the Regional Project Steering Committee  
and Inception Workshop for the SOPAC/UNDP/UNEP/GEF Project:  
*“Implementing Sustainable Water Resources and Wastewater  
Management in Pacific Island Countries”*

Nadi, Fiji, 14<sup>th</sup> – 18<sup>th</sup> September 2009

## **PROVISIONAL AGENDA**

### **1. OPENING OF THE MEETING**

- 1.1 Opening Address on Behalf of SOPAC
- 1.2 Opening Address on Behalf of the GEF Implementing Agencies
- 1.3 Welcome Address on Behalf of the Government of Fiji
- 1.4 Introduction of Members
- 1.5 Group Photos and Media Interviews

### **2. ORGANISATION OF THE MEETING**

- 2.1 Election of Officers (Chairperson; Vice-Chairperson; and Rapporteur)
- 2.2 Documentation Available to the Meeting
- 2.3 Programme of Work and Arrangements for the Conduct of the Meeting

### **3. ADOPTION OF THE MEETING AGENDA**

### **4. ADMINISTRATIVE AND FINANCIAL MATTERS**

- 4.1 Overview of the Project Management Framework for the SOPAC/UNDP/UNEP/GEF Project Entitled *“Implementing Sustainable Water Resources and Wastewater Management in Pacific Islands Countries”* (GEF Pacific IWRM Project)
- 4.2 Status of the GEF Pacific IWRM Project
- 4.3 Consideration of the Terms of Reference and Rules of Procedure for the Regional Project Steering Committee (RSC)

### **5. REVIEW OF THE DESIGN AND STATUS OF THE NATIONAL DEMONSTRATION PROJECTS**

- 5.1 Technical Assessment of the Draft National Demonstration Project Documents
- 5.2 Country Presentations on the Status of the National Demonstration Projects
- 5.3 Status and Planned Activities of the EU IWRM National Planning Project

### **6. DEVELOPMENT OF DEMONSTRATION PROJECT LOGICAL FRAMEWORKS, WORK PLANS, AND BUDGETS**

### **7. ESTABLISHING A REGIONAL INDICATOR FRAMEWORK**

### **8. FINANCING OF PROJECT ACTIVITIES AND A PROPOSED SYSTEM FOR TRACKING CO-FINANCING IN PARTICIPATING COUNTRIES**

- 9. PROJECT MANAGEMENT TRAINING**
  - 9.1 Gender Mainstreaming in Project Execution
  - 9.2 Risk Management
  - 9.3 Participatory Monitoring and Evaluation
  - 9.5 Progress and Financial Reporting Requirements
  - 9.4 Enhancing Community Participation in Integrated Water Resources Management
  - 9.6 Developing a Regional and National Communication Strategy
  - 9.7 Lessons Learned
- 10. CAPACITY DEVELOPMENT AND TRAINING NEEDS**
- 11. PARTNERSHIPS AND LINKAGES WITH OTHER REGIONAL PROJECTS AND PROGRAMMES**
- 12. PRESENTATION OF THE REGIONAL WORK PLAN AND ACTIVITIES FOR THE GEF PACIFIC IWRM PROJECT 2009-2010**
- 13. DATE AND PLACE OF THE SECOND REGIONAL PROJECT STEERING COMMITTEE MEETING**
- 14. ANY OTHER BUSINESS**
- 15. ADOPTION OF THE REPORT OF THE MEETING**
- 16. CLOSURE OF THE MEETING**