



17th St. & Constitution Avenue N.W.
Washington, D.C. 20006
United States of America

Organization of American States

P. 202.458.3000
www.oas.org

Antigua and Barbuda
Argentina
The Bahamas
Barbados
Belize
Bolivia
Brazil
Canada
Chile
Colombia
Costa Rica
Cuba
Dominica
Dominican Republic
Ecuador
El Salvador
Grenada
Guatemala
Guyana
Haiti
Honduras
Jamaica
Mexico
Nicaragua
Panama
Paraguay
Peru
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Suriname
Trinidad and Tobago
United States of America
Uruguay
Venezuela

SAF/OPS/081/09

September 23, 2009

Ref.: BID 15/09 – Multi-Project Management Services
Office of General Services
Secretariat for Administration and Finance

To Whom It May Concern:

The General Secretariat of the Organization of American States (GS/OAS), through its Office of Procurement Services (OPS), cordially invites you to participate in the above referenced bidding process to provide multi-project management services for the technical direction in the development, design, and management of the structural repairs and the design, acquisition and installation of a new boiler plant Projects in the OAS' properties in Washington, DC.

Please find attached the Request for Proposal (RFP) for Bid 15/09, which includes the instructions for the preparation and submission of the proposals, the rules that govern the bidding process, the Terms of Reference, and the Contractual Terms and Conditions.

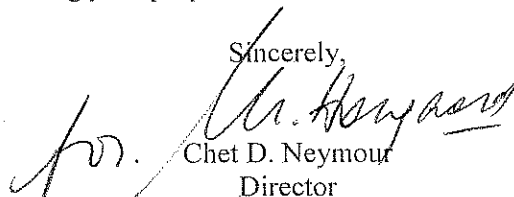
A mandatory walk-thru inspection of the GS/OAS premises involved and a pre-bid conference will be held on **Tuesday, September 29, 2009, at 10:00 a.m.**

All proposals must be received by the GS/OAS no later than close of business ("COB") **5:30 p.m. EST on Friday, October 9, 2009.**

This invitation and the attached RFP are also being posted at the OAS Web Site (www.oas.org) under Resources - Procurement Notices, and at the dgMarket Web Site (www.dgmarket.com) under Tenders.

We appreciate in advance your giving consideration to this invitation, and look forward to receiving your proposal.

Sincerely,


Chet D. Neymour
Director

Office of Procurement Services

Attachments:
Request for Proposals