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United States of America

## Organization of American States

P. 202.458.3000  
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SAF/OPS/035/09

May 19, 2009

Ref.: BID 05/09 – Consultancy Services for the  
Caribbean Sustainable Energy Program  
Department of Sustainable Development

To Whom It May Concern:

The General Secretariat of the Organization of American States (“GS/OAS”), through its Office of Procurement Services (“OPS”), cordially invites you to participate in the above referenced bidding process for contracting consultancy services for the Caribbean Sustainable Energy Program, as requested by the GS/OAS Department of Sustainable Development (“DSD”).

Please find attached the Request for Proposal (“RFP”) for Bid 05/09, which includes the instructions for the preparation and submission of the proposals, the rules that govern the bidding process, the Terms of Reference, and the Contractual Terms and Conditions.

All proposals must be received by the GS/OAS no later than close of business (“COB”) **5:30 p.m. EST on Tuesday, June 2, 2009.**

This invitation and the attached RFP are also being posted at the OAS Web Site ([www.oas.org](http://www.oas.org)) under Resources - Procurement Notices, and at the dgMarket Web Site ([www.dgmarket.com](http://www.dgmarket.com)) under Tenders.

We appreciate in advance your giving consideration to this invitation, and look forward to receiving your proposal.

Sincerely,

Raul Plata  
Officer in Charge  
Office of Procurement Services

Attachments:  
Request for Proposals