



**ORGANIZACION DE LOS ESTADOS AMERICANOS
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ORGANIZATION OF AMERICAN STATES**

17th Street and Constitution Avenue, N.W. Washington, D.C. 20006-4499

SAF/OPS/109/08

December 11, 2008

Ref.: BID 22/08 – Maritime Port Security
Training Project in Jamaica and Guyana
Inter-American Committee against Terrorism

To Whom It May Concern:

The General Secretariat of the Organization of American States (“GS/OAS” or “Owner”) is a public international organization with headquarters in Washington, D.C., USA. GS/OAS’ Office of Procurement Services (“OPS”) on behalf of GS/OAS’ Secretariat of the Inter-American Committee against Terrorism (“GS/OAS/CICTE”), is soliciting price proposals from qualified consulting firms to conduct port facility security related training for personnel of ports of Member States of Organization of American States’ (“OAS”), and to train Member States in controlling access to and within individual ports (“access controls”). The objective of this training is to strengthen counter-terrorism and law enforcement capabilities, passengers and cargo security, customs controls, including security procedures, crisis management capabilities, and security awareness in general.

Your company is cordially invited to participate in the bidding process pursuant to this Request for Proposal (“RFP”) for Bid 22/08, which also includes the General Terms and Conditions and Technical Specifications that are attached hereto.

All bid proposals that comply with the terms of this Bid Invitation will be considered.

The GS/OAS by this solicitation does not commit itself to pay any costs that may be incurred by the bidders in the preparation or submission of bids. All proposals received will be analyzed and evaluated, and ranked according to the following criteria: (a) whether bidder's technical proposal meets or exceeds the RFP requirements; (b) bidder's approach and the thoroughness and completeness of its proposal; (c) bidder’s references; (d) bidder’s financial stability; and, (e) its proposed price.

Your company’s bid proposal must state that it is valid for at least ninety (90) days as of the closing date of this RFP. This must be stated on the Bid Price Proposal.

The Package containing your company’s bid proposal must be labeled: "**GS/OAS, BID No. 22/08 – MARITIME SECURITY PROGRAM: PORT SECURITY TRAINING PROJECT IN JAMAICA AND GUYANA – DO NOT OPEN**", along with the bidding company’s name for identification purposes.

The Package shall be delivered to:

The General Secretariat of the Organization of American States
Office of Procurement Services
General Secretariat Building,
1889 F Street, N.W., 4th Floor,
Washington, D.C. 20006

All bid proposals must be received by the GS/OAS no later than close of business (“COB”) **5:30 p.m. EST on Monday, January 12, 2009**. Late responses shall not be accepted.

Bid proposals are also to be sent by electronic mail in PDF format to the attention of Ms. Pamela Mumuni at OASBIDSubmit@oas.org with copies to mhaugaard@oas.org and jpaz@oas.org.

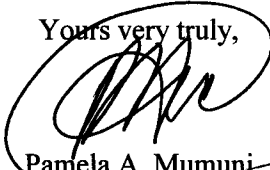
Please note that the GS/OAS reserves the right to reject any or all bid proposals, to award partial bids, and to make an award of contract to other than the lowest bidder. The GS/OAS further reserves the right to accept the lowest bid proposal without additional written or oral negotiations with other bidders.

We believe that this letter and its attachments provide you with the general specifications and related information necessary for you to submit a proposal. However, in the event that your company desires additional information and/or clarification, please address your questions to the attention of Ms. Pamela A. Mumuni by e-mail at: OASBIDSubmit@oas.org with a copy to mhaugaard@oas.org and jpaz@oas.org or via fax at (202) 458-6401.

This RFP is also being posted on the Organization of American States’ Web Site, www.oas.org, under Resources - Procurement Notices and on the dgMarket Web Site, www.dgmarket.com, under Tenders.

We appreciate your giving consideration to this Bid Invitation, and look forward to receiving your proposal.

Yours very truly,



Pamela A. Mumuni
Director

Office of Procurement Services

Attachments:

Technical Specifications and General Terms and Conditions