

UNEP/GEF Project - Russian Federation: Support to the National Programme of Action for the Protection of the Arctic Marine Environment

1st Interagency Working Group Meeting

Hotel Budapest, Moscow, the Russian Federation

March 21, 2006

REPORT
of the first meeting of the Interagency Working
Group

Prepared by: the Project Office

**INTERAGENCY WORKING GROUPE
FOR THE UNEP/GEF PROJECT - RUSSIAN FEDERATION: SUPPORT TO THE
NATIONAL PROGRAMME OF ACTION FOR THE PROTECTION OF THE
ARCTIC MARINE ENVIRONMENT**

REPORT #1

Hotel Budapest, Moscow

March 21 2006

Chairman: **B.A. Morgunov**

Participated: Representatives of federal and regional authorities, Russian Academy of Sciences, RAIPON, companies of all forms of ownership, and civil society. (The list of participants is enclosed as Annex 1).

1. Adoption of the Agenda

(B.A. Morgunov)

1.1. The suggested Agenda was adopted (The Agenda is enclosed as Annex 2).

2. Terms of Reference for the Interagency Working Group (IAWG) and a IAWG panel

(B.A. Morgunov)

2.1. The Terms of Reference (ToR) for the IAWG and the panel were approved. (The ToR for the IAWG and the panel are enclosed as Annex 3).

3. Information on the progress of the Project implementation

(I.N. Senchenya, V.M. Kotliakov, I.O. Kostin, A.A. Tishkov, I.D. Pisarev, V.K. Zagvozdkin, P.V. Suliandziga, I.A. Degtiar', B.A. Morgunov)

3.1. To accept an information on the Project progress and to approve a Project Office activities on the whole for the period from July 2005 till present time.

3.2. The Project Office has to take all necessary measures for speeding up the Project implementation in accordance with the Project Document timetable and the decisions of the Project Steering Committee first meeting.

3.3. The Project Manager should inform the Project Supervisory Council and the Project Steering Committee about the IAWG meeting and its decisions and recommendations.

4. Information concerning Task Team and Working Groups establishing

(I.N. Senchenya, V.M. Kotliakov, I.O. Kostin, A.A. Tishkov, I.D. Pisarev, V.K. Zagvozdkin, P.V. Suliandziga, I.A. Degtiar', B.A. Morgunov)

4.1. To accept the Project Manager information regarding Task Team (TT) and working groups establishing.

4.2. To approve Task Team's ToR for Strategic Action Programme (SAP) development and its panel taking into account expressed remarks. (The ToR for the TT is enclosed as Annex 4).

4.3. The Project Office in coordination with the Executing Agency should finalise setup of the Working Group for PINS to April 7, 2006 and speed up setting up WGs for demonstration projects.

4.4. The Project Office should prepare an information about TT and WGs establishing for next Project Supervisory Council meeting.

5. An information about development of the Integrated Work Plan for the 1st Phase of the Project (1IWP) (July 2005 - July 2007)

(I.N. Senchenya, V.M. Kotliakov, I.O. Kostin, A.A. Tishkov, I.D. Pisarev, V.K. Zagvozdkin, P.V. Suliandziga, I.A. Degt'iar', B.A. Morgunov)

5.1. The Project Office should finalise 1IWP draft preparation taking into account proposals of all interested parties and the discussions took place at this meeting and submit it for the Project Supervisory Council consideration till April 7, 2006.

5.2. To suggest the IAWG members sending their proposals regarding 1IWP particularly concerning Russian input in the Project in a written form to the Project Office till April 1, 2006.

6. Approaches and requirements to SAP development.

(Yu.V. Kochemasov, I.D. Gorkina, P.V. Suliandziga, I.A. Degt'iar', A.A. Tishkov, T.Yu. Dolgoschelova, F.Ya. Shveytser, B.A. Morgunov)

6.1. To take notice of information about requirements applied to strategic level documents in the Russian Federation when developing the SAP.

6.2. To recommend TT members for SAP development to work over an issue of how building the SAP into the "Development and Use of Arctic" sub-programme of the Federal Target Oriented Programme (FTOP) 'World Ocean'.

7. Fundamentals of a SAP Concept

(V.M. Kotliakov, I.D. Gorkina, Yu.V. Kochemasov, P.V. Suliandziga, I.A. Degt'iar', A.A. Tishkov, T.Yu. Dolgoschelova, F.Ya. Shveytser, B.A. Morgunov)

7.1. To approve in general the SAP Concept submitted for consideration.

7.2. To recommend to the Project Office and to the TT to take into consideration this discussion feedback during the concept revision.

7.3. The Project Office should prepare a SAP development progress report for next meeting of the Project Supervisory Council.

7.4. The IAWG members should send to the Project Office expressed feedback regarding the SAP Concept, its format and any other issues concerning SAP development in written form.

8. Suggested SAP format including expediency of SAP regional component allocation

(A.A. Tishkov, I.D. Gorkina, Yu.V. Kochemasov, P.V. Suliandziga, I.A. Degt'iar', T.Yu. Dolgoschelova, F.Ya. Shveytser, B.A. Morgunov)

8.1. To approve in general the SAP format submitted for consideration and to complete it by taking into account expressed on the meeting feedback and expediency of SAP regional component allocation.

8.2. The IAWG members should send to the Project Office within three days expressed at the meeting proposals regarding the SAP format and its changing or improvement.

8.3. Consider it necessary to foreseen in a draft a SAP passport, dividing according to subject headings with its essential filling, and explanatory note with finalizing this work in April 2006.

9. Regarding federal and regional authorities, industrial companies, RAIPON and RAS participation in the SAP development

(P.V. Suliandziga, I.A. Degt'iar', A.A. Tishkov, T.Yu. Dolgoschelova, F.Ya. Shveytser, B.A. Morgunov)

9.1. When developing the SAP the Project Office together with TT should take into consideration a feedback received.

9.2. The IAWG members should send to the Project Office within two weeks their proposals regarding annexation to TT for the SAP development of regional and industrial companies' representatives and information concerning ongoing Arctic environmental programmes and projects implemented by corresponding federal/ regional authorities, industrial companies, RAIPON and RAS for taking into account when preparing the SAP.

9.3. The Project Office in cooperation with TT for the SAP development should elaborate and send to the IAWG members a format for regional authorities and businesses for their proposals to be included in SAP regional component.

9.4. To ask the IAWG members representing subjects of the Russian Federation and businesses to submit materials to the Project Office in necessary format in a month to include them in the SAP regional component and for further consideration as a Russian input into the SAP preparation.

10. Pre-investment studies procedure

(Yu.L. Maksimenko, A.A. Tishkov, Kochemasov, V.K. Zagvozdkin, B.A. Morgunov)

10.1. To take notice of information regarding pre-investment studies procedure.

11. Hot spots (HS) priority resulted from the PDF-B studies

(A.A. Tishkov, Kochemasov, V.K. Zagvozdkin, B.A. Morgunov)

11.1. The Project Office should elaborate and send to the IAWG members a format for collecting the hot spots (HS) information (HS identification, HS owner and other).

11.2. The IAWG members should send to the Project Office the information in necessary format concerning HS which is available from the federal and regional authorities and also from the industrial companies till April 10, 2006.

11.3. The Project Office should summarise all received from the IAWG members and other sources information concerning HS in the Russian Arctic till April 20, 2006.

IAWG Chairman,
Assistant for Minister of Economic
Development and Trade of the Russian
Federation

B.A. Morgunov

IAWG Secretary,
Deputy Project Manager

S.B. Tambiev

List of Participants The 1st meeting of IAWG

Hotel Budapest, Moscow

March 21 2006

№	Name	Place of employment, Position	Contacts
1.	Boris A. Morgunov (IAWG Chairman)	Mineconomrazvitiya of Russia, Assistant to the Minister	Tel.: (495) 209-8525 morgunovba@economy.gov.ru
2.	Irina D. Gorkina	NPAF ED Deputy Director General	Tel.: (495) 730-4097 gorkina@npaf.ru
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6.	Yana Yu. Dordina	RAIPON International Projects Coordinator “Batany” Foundation Director	Tel.: (495) 798 7775
7.	Viktor K. Zagvozdkin	«LUKOIL» Head of OOS Department	Tel.: (495) 973-7677
8.	Galina M. Zaitseva	NPA-Arctic Project Financial Manager Officer	Tel.: (495) 955-3468 zaitseva@npaf.ru
9.	Vladimir M. Kotlyakov	Institute of Geography RAS, Director	Tel.: (495) 959-0032 direct@igras.geonet.ru
10.	Igor O. Kostin	UNEP/GEF Project «ECORA» Project Manager	Tel.: (495) 719-0301
11.	Yury V. Kochemasov	OOO “Ecoprom-centre” Deputy Director	8-916-113-2204 Kochemasov2004@yandex.ru
12.	Roman V. Kryzhanchuk	Nenets Autonomous District Natural Resources and Ecology Department Chief Specialist	Tel.: (81853) 4-1729

13.	Yury L. Maksimenko	NPAF ED Director General	Tel./Fax: (495) 730-4097
14.	Gennady P. Markov	Ministry of Defense of the Russian Federation, Ecological Center, Senior Scientist	Tel./Fax: (495) 140-6244
15.	Galina M. Peretrukhina	JSC “NORILSKY NIKEL” Project Manager	Tel./Fax: (495) 786-8341
16.	Igor D. Pisarev	JSC “NORILSKY NIKEL” Environmental Department, Deputy Head	Tel./Fax: (495) 797-8203 pisarevid@nornik.ru
17.	Ivan N. Senchenya	NPA-Arctic, UNEP/GEF Project Office, Project Manager	Tel./Fax: (495) 955-3468 senchenya@npaf.ru
18.	Pavel V. Sulyandziga	RAIPON First Vice-President	Tel./Fax: (495) 780-8727 psulandziga@mail.ru
19.	Sergey B. Tambiev (IAWG secretary)	NPA-Arctic, UNEP/GEF Project Office Deputy Project Manager	Tel./Fax: (495) 955-3468 tambiev@npaf.ru
20.	Arkady A. Tishkov	Institute of Geography RAS, Deputy Director	Tel.: (495) 959-0016 tishkov@biodat.ru
21.	Valery V. Shabovta	Yamalo-Nenets Autonomous Region Assistant to the Deputy Governor	Tel.: (495) 951-0495 vsho5@mail.ru
22.	Fedor Ya. Shveytser	Murmansk Region Committee for Natural Recourses and Preservation of the Environment, Consultant	Tel.: (8152) 68-6822

Agenda of the 1st IAWG meeting

Hotel Budapest, Moscow

March 21 2006

- Opening
- 1 Adoption of Agenda
 - 2 Terms of Reference of the IAWB and its panel
 - 3 Information on the Project progress (I. Senchenya, Project Manager)
 - 4 Information about Task Team and Working Groups setting up. (I. Senchenya)
 - 5 Information about Integrated Work Plan development (I. Senchenya)
 - 6 Approaches and requirements to SAP development (Yu.V. Kochemasov)
 - 7 Fundamentals of a SAP Concept (Academician V.M. Kotliakov - TT coordinator)
 - 8 Suggested SAP format including expediency of SAP regional component allocation (A.A. Tishkov)
 - 9 Regarding federal and regional authorities, industrial companies, RAIPON and RAS participation in the SAP development
 - 10 Pre-investment studies procedure (Yu.L. Maksimenko)
 - 11 Hot spots (HS) priority resulted from the PDF-B studies

Discussion

APPROVED

Secretary of State – Deputy Minister of
Economic Development and Trade of the
Russian Federation

_____A.V. Sharonov

« 07 » _____ April _____ 2006.

TERMS OF REFERENCE

of the Interagency Working Group for coordination and ensuring concern of the Russian stakeholders in the UNEP/GEF Project implementation

1. General Provisions

1.1. The Interagency Working Group (IAWG) for coordination and ensuring concern of the Russian stakeholders in the UNEP/GEF Project “Russian Federation – Support to the National Programme of Action for the Protection of the Arctic Marine Environment” (hereinafter the UNEP/GEF Project) is established by the Ministry of Economic Development and Trade of the Russian Federation - the UNEP/GEF Project Executing Agency.

1.2. A representative of the Executing Agency heads the IAWG. Representatives of interested federal and regional authorities, Russian Academy of Sciences (RAS), Russian Association of Indigenous Peoples of the North Siberia and Far East (RAIPON), businesses and non governmental organizations (hereinafter stakeholders) are members of the IAWG. The Executing Agency approves IAWG panel.

1.3. In its work, the IAWG shall be consistent with laws of the Russian Federation, the UNEP/GEF Project Steering Committee rules and guidelines, the Project Document and this ToR.

1.4. Modifications and addenda to this ToR can be made by the Executing Agency in coordination with IAWG members.

2. Major IAWG Tasks

2.1. Development of recommendations and suggestions directed to coordination and ensuring concern of the Russian stakeholders for UNEP/GEF Project.

2.2. Assistance in UNEP/GEF Project successful implementation.

2.3. Assistance in ensuring of necessary Russian input into all UNEP/GEF Project components.

2.4. Guidelines delivery for the Russian input into UNEP/GEF Project conservation granted by Russian regional authorities and industrial companies.

2.5. Examination and appraisal of expediency of proposals acceptance for the UNEP/GEF Project supplement with new demonstration and other projects.

3. To fulfil its duties the IAWGM has a right:

3.1. To hear reports of federal and regional authorities, organisations and enterprises representatives interested in UNEP/GEF Project implementation, Project Manager, and also representatives of task teams and working groups for UNEP/GEF Project components.

3.2. To request and to receive in accordance with established procedure necessary information regarding ensuring the UNEP/GEF Project implementation.

3.3. To invite at its meetings stakeholder representatives, that are not IAWG members as well as necessary specialists and experts.

3.4. To submit accepted on IAWG meetings recommendations and proposals to the Project Steering Committee, Executing Agency, Implementing Agency and to the Project Office for their consideration during UNEP/GEF Project implementation.

4. IAWG working regulations

4.1. The IAWG work is headed by the Chairman and in his/her absence – by one of authorized IAWG member. The IAWG Chairman in coordination with IAWG members approves its working plans.

4.2. The IAWG meetings will be held as needed and at least twice a year. Dates and time of meetings and their agenda are designated by the Chairman in coordination with the IAWG members. The IAWG members are notified about the next meeting its agenda not later than fortnightly.

4.3. A list of third-party organisation representatives, specialists and experts that are invited to participate IAWG meetings is approved by the IAWG Chairman.

4.4. The Project Office holds the IAWG meetings, organises technical and informational support to the activity of the IAWG, prepares proposals to agenda, draft documents for the IAWG meetings and official record of its decisions. One of the Project Office officer is appointed as an IAWG executive secretary.

4.5. IAWG members produce in advance their materials referable to IAWG meeting to the Project Office. The Projects Office circulates all available materials among IAWG members not later than 10 days before the announced date of the meeting.

4.6. The Project Manager will inform IAWG members on Project progress and submit reports about IAWG meetings to the Project Steering Committee with suggestions of how to implement IAWG recommendations.

4.7. The IAWG meeting is considered capable if not less than 50% of its members participate in the meeting. IAWG decisions are taken by simple majority and recorded. The Chairman and Executive secretary both sign minutes.

4.8. All IAWG meeting expenditures are covered from the UNEP/GEF Project budget.

APPROVED

Secretary of State – Deputy Minister of
Economic Development and Trade of
the Russian Federation

_____ A.V. Sharonov

« 07 » April 2006

PANEL

**of the Interagency Working Group for coordination and ensuring concern of the
Russian stakeholders in the UNEP/GEF Project implementation**

Chairman

Boris A. Morgunov

Mineconomrazvitiya of Russia,
Assistant to the Minister

Working group members

Yury Yu. Aleksandrovskiy

Head of the Section of the Department for
International Cooperation of the MNR of Russia,
Deputy Chairman of Working Group of the Arctic
Council

Valentin I. Arkhipov

First Deputy of the Minister of Nature Protection of the
Republic of Sakha (Yakutia),

Nikolay I. Bichuk

Murmansk Region Committee for Natural Recourses
and Preservation of the Environment, Chairman

Alexander I. Danilov

AARI Roshydromet
Deputy Director

Tatiana Yu. Dolgoschelova

Administration of Arkhangelsk Region
The Committee for Ecology
Chairman

Irina A. Degtiar

Representative of the Chukchi
Autonomous Region Deputy Head

Igor A. Zaikin	Head of the Department for industrial safety, ecology and scientific and technical works «LUKOIL»
Vladimir M. Kotlyakov	Institute of Geography RAS, Director
Igor B. Lyanger	Ministry of Defense of the Russian Federation, Ecological Center, Head of the Center
Tatiana A. Malashkevich	Head of Department for State policy in the preservation of the environment, MNR of Russia
Igor D. Pisarev	JSC “NORILSKY NIKEL” Environmental Department, Director
Rafail V. Rumyantsev	Head of Department of Natural Resources and Ecology, Administration of Nenets Autonomous Region
Pavel V. Sulyandziga	RAIPON First Vice-President
Olga V. Timoshina	Head of Environmental Safety Group JSC “ROSNEFT”
Yuri S. Tsaturov	Special Assistant to the Head of Federal Service for Hydrometeorology and Environmental Monitoring (Roshydromet)
Aleksey V. Shinkarenko	Deputy Head of the Department of Natural Resources Regulation and Development of oil-and-gas complex of Yamalo-Nenets Autonomous Region
Executive secretary	
Sergey B. Tambiev	NPA-Arctic, UNEP/GEF Project Office Deputy Project Manager