

Time-Table for Letters of Endorsement for Project Identification Form and for Formal Endorsement of the Strategic Action Programme

3 rd Policy Advisory Committee Review	22 nd February 2013
Final Draft of SAP following 3 rd PAC	1 st March 2013
Two weeks for Countries to endorse the final Draft (suitable for submission to their Ministers) and confirm to PCUs (SWIOFP and ASCLME)	15 th March (All final comments back to Project Secretariats)
Endorsement (signature) by Ministries	20 th March onwards (countries will seek endorsements)
Draft Project Identification Form (for GEF funding) circulated to countries	11 th March 2013
Letter of endorsement in support of PIF (operational GEF focal point) by countries (before submitting PIF)	10 th April latest
PIF – funding Proposal submitted by UNDP to GEF	17 th April 2013
All SAP Endorsements should be received by UNDP by early June 2013 so that a SAP Implementation Project Document can be submitted this year for endorsement & funding by GEF.	1 st June 2013

Please Note: There are two processes to follow in this timetable:

1. Agreement on the contents of a Project Identification Form (PIF) requesting further funding from GEF. This MUST be accompanied by Letters of Endorsement from each participating country's GEF Operational Focal Point stating that they support this PIF proposal and that it is in line with their national commitments. This process is in red text above.
2. Endorsement of the Strategic Action Programme at the Ministerial level. Once a PIF has been submitted and technically approved it can be submitted to the GEF Council in June for adoption into the GEF Work Programme. However, ALL countries would have to have signed/endorsed the SAP at ministerial level **by June** for the GEF CEO to adopt this into the Work Programme. If this does not happen then the countries will have to wait for the next GEF funding cycle which realistically could take until end of 2014. This process is in blue text above.